The Postgraduate International Research Student (Daigakuin Gaikokujin Kenkyusei) designation is intended for non-Japanese students interested in conducting research into a specific subject under the supervision of a faculty member at the Graduate School of Information Science and Technology. This designation does not grant any degrees or certifications.

1. APPLICATION REQUIREMENTS

 Individuals who may enter the Graduate School of Information Science and Technology as a postgraduate international research student are individuals with citizenship in a country other than Japan.

(1) Those who have completed, or expect to complete by September 30, 2020, 16 years of formal education in a country other than Japan. (Note 1)

(2) Those who have received a degree equivalent to that of a bachelor's degree, or expect to receive the equivalent of a bachelor’s degree on or before September 30, 2020 from a university or other educational institution outside Japan (limited to institutions with education and research activities that have been accredited by the government of the institution’s country or a related organization), having completed a program with a duration of 3 years or more. (Note 1)

(3) Those whom the Graduate School of Information Science and Technology has recognized as having academic abilities that are at least equivalent to a university graduate.

(Note 1) Requirements (1) and (2) above include completion of a correspondence program provided by an accredited institution from a country outside Japan while residing in Japan.

2. PERIOD OF APPLICATION

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<td>October 2020</td>
<td>May 1, 2020 to May 20, 2020</td>
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*All application documents must arrive at the Graduate School on or before the last day of the period. Late applications will not be accepted.

3. APPLICATION PROCEDURES

 Applicants must first choose a faculty member at the Graduate School of Information Science and Technology as their preferred academic supervisor. Before starting the application process, the applicant must contact their preferred academic supervisor and obtain the instructor’s approval for supervision. The applicant will then submit the documents indicated below.

Address for Applications and Application Submission Method

Applications must be submitted in person or submitted via registered mail to: The University of Tokyo, Graduate School of Information Science and Technology, Office of International Relations.
Documents for Submission

a) Application for Admission as a Postgraduate International Research Student*

b) Statement of Research Plan*

c) Official document certifying graduation from university attended (if no documentation can be issued from the university, a copy of the original is acceptable, provided an official stamp from the issuing university is added)

d) Official academic transcript from university attended (if no documentation can be issued from the university, a copy of the original is acceptable, provided an official stamp from the issuing university is added)

e) Letter of recommendation either from a department chairman or faculty advisor of the university or college attended (written in either Japanese or English). Letter must have been signed and dated within six months of the application deadline.

f) Declaration of Proficiency in Japanese.*

g) Plan for Student Life in Japan.*

h) Certificate of Residence, issued within three months of the application deadline. (Only applies to applicants residing in Japan. Certificate can be obtained at city halls. Copies of residence cards are not acceptable).

i) A photocopy of your valid passport (the ID page with your name, face photo, date of birth etc.). (Only applies to applicants who has a valid passport at the time of application.)

j) 3 photos (including the one for the application form)
   - must be taken within 6months of the application deadline
   - Frame the subject showing their full face, frontal view, without any hats or caps
   - Photograph the subject against a plain background
   - High resolution.

k) Additional documents: may be required, depending on the department to which applicant is applying.

Note: Items marked with an asterisk (*) indicate items requiring use of the official form provided.

4. SELECTION

The Graduate School of Information Science and Technology will make selections following examination of the documents submitted. In some cases, an oral examination may be held.

5. ADMISSION DATES

The admission dates for postgraduate international research students are October 1, 2020.

6. ENROLLMENT PERIOD

Postgraduate international research students are enrolled for one year. If additional research is necessary, students may apply to the Dean of the Graduate School for an extension of one year (with a maximum of two years of extensions). Applications for extension must be made before the research period concludes.

7. NOTES

(1) All submitted documents must be originals.
   Photocopies of certificates without an official seal/stamp from the issuing university are not acceptable.
The official forms should be A4 single-sided, and unstapled.

(2) No application will be accepted unless all required documents are fully and correctly completed. Following submission, documents will not be returned under any circumstances.

(3) Applicants will be notified of the selection results. Telephone inquiries regarding results will not be accepted. Applicants who pass selection will be notified of admission period, procedures, and documents to prepare. These procedures must be completed within the designated period.

(4) Testing fees, admission fees, and tuition fees are as follows:
   
   1) Testing fee: 9,800 yen
   2) Admission fee: 84,600 yen
   3) Tuition fee: 346,800 yen (one year)

*The fees indicated above are estimates. If the fees change at the time of admission or while enrolled, the new amounts will apply from the time of the change.

8. WHERE TO SUBMIT APPLICATIONS & INQUIRY
   
   Office of International Relations
   Graduate School of Information Science and Technology (IST)
   The University of Tokyo
   Engineering Building No. 8, 1F
   7-3-1 Hongo, Bunkyo-ku, Tokyo 113-8656, JAPAN
   Phone: +81-3-5841-4478
   E-mail: istoir.t@gs.mail.u-tokyo.ac.jp
   URL: https://www.i.u-tokyo.ac.jp/index_e.shtml
1. Decide on a research theme.

2. Refer to the Graduate School of Information Science and Technology (IST) website and choose your prospective academic advisor.

The IST consists of the following six departments: Computer Science, Mathematical Informatics, Information Physics and Computing, Information and Communication Engineering, Mechano-Informatics, and Creative Informatics.

3. Contact your prospective academic advisor directly via email. When you do, explain your current research at your university and the research you would like to conduct at the University of Tokyo in detail. Include your official transcript(s), your graduation/completion certificate, your recommendation letter, and CV with your email.

4. After obtaining informal acceptance from the faculty member under whose supervision you would like to research, contact OIR for the application package, which includes the “Application for Admission as a Postgraduate International Research Student” form.

5. Prepare all the documents described in section 3 of “October 2020 Entry: Application Information” and submit them to OIR within the application period (applications will be accepted unless all required documents are fully and correctly completed; in some cases an oral examination may be held).

6. After submission, follow the instructions given by the prospective advisor or OIR.

*NOTES*

(1) Applicant should have at least basic Japanese language proficiency before arriving, or should make an effort to obtain a level of Japanese required for daily life and research in Japan.

(2) The University of Tokyo does not offer scholarships for postgraduate international research students. Most the scholarships offered by private foundations are available only to students in degree programs; research students are ineligible.

(3) Due to limited availability, the university cannot provide accommodation for all international students. Average monthly expenses for international students in Japan are between ¥40,000 and ¥70,000 for housing, between ¥70,000 and ¥100,000 for food and other living expenses, and some additional money for transportation expenses, etc. Applicants must ensure they are financially prepared to come to Japan.

(4) If looking for financial aid from the government of Japan, please inquire at the Japanese Embassy in your home country about Monbu-Kagakusho (MEXT; Ministry of Education, Science, Culture, Sports and Technology) government scholarships before coming to Japan.