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**POSTGRADUATE INTERNATIONAL RESEARCH STUDENTS
OCTOBER 2021/APRIL 2022 ENROLLMENT: APPLICATION INFORMATION
THE GRADUATE SCHOOL OF INFORMATION SCIENCE AND TECHNOLOGY,
THE UNIVERSITY OF TOKYO**

The Postgraduate International Research Student (Daigakuin Gaikokujin Kenkyusei) program is intended for non-Japanese students interested in conducting research into a specific subject under the supervision of a faculty member at the Graduate School of Information Science and Technology. This program does not grant any degrees or certifications.

1. APPLICATION REQUIREMENTS

Individuals who may enter the Graduate School of Information Science and Technology as a postgraduate international research student are individuals with citizenship in a country other than Japan.

- (1) Those who have completed, or expect to complete 16 years of formal education in a country other than Japan by September 30, 2021. (Note 1)
- (2) Those who have received a degree equivalent to that of a bachelor's degree, or expect to receive, the equivalent of a bachelor's degree on or before September 30, 2021, from a university or other educational institution outside Japan (limited to institutions with education and research activities that have been accredited by the government of the institution's country or a related organization), having completed a program with a duration of 3 years or more. (Note 1)
- (3) Those whom the Graduate School of Information Science and Technology has recognized as having academic abilities that are at least equivalent to an undergraduate level.

(Note 1) Requirements (1) and (2) above include completion of a correspondence program provided by an accredited institution from a country outside Japan while residing in Japan.

(Note 2) If requesting April 2022 admission, the applicable date is March 31, 2022, instead of September 30, 2021.

2. PERIOD OF APPLICATION

Admission	Period of Application	Result Notifications
October 2021	May 6, 2021 to May 20, 2021	Middle of July, 2021
April 2022	November 1, 2021 to November 19, 2021	End of January, 2022

*All application documents must arrive at the Graduate School on or before the last day of the application period. Late applications will not be accepted.

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3. APPLICATION PROCEDURES

Applicants must first choose a faculty member at the Graduate School of Information Science and Technology as their preferred academic supervisor. Before starting the application process, the applicant must contact their preferred academic supervisor and obtain the instructor's approval for supervision. The applicant will then submit the documents indicated below.

Address for Applications and Application Submission Method

Application documents must be submitted in person or submitted via registered mail to: Office of International Relations, Graduate School of Information Science and Technology, The University of Tokyo.

Documents for Submission

- ① Application for Admission as a Postgraduate International Research Student*
- ② Statement of Research Plan*
- ③ Official document certifying graduation from university attended (if no documentation can be issued from the university, a copy of the original is acceptable only if an official seal/stamp from the issuing university is added).
- ④ Official academic transcript from university attended (if no documentation can be issued from the university, a copy of the original is acceptable only if an official seal/stamp from the issuing university is added).
- ⑤ Letter of recommendation either from a department chairman or faculty advisor of the university or college attended (written in either Japanese or English). Letter must have been signed and dated within six months of the application deadline.
- ⑥ Declaration of Proficiency in Japanese.*
- ⑦ Plan for Student Life in Japan.*
- ⑧ Certificate of Residence, issued within three months of the application deadline. (Only applies to applicants residing in Japan. Certificate can be obtained at city halls. Copies of residence cards are not acceptable).
- ⑨ A photocopy of your valid passport (the ID page with your name, face photo, date of birth, etc.). (Only applies to applicants who have valid passports at the time of application.)
- ⑩ 2 photos (including the one for the application form)
 - Must be taken within 6 months of the application deadline
 - Frame the subject showing their full face, frontal view, without any hats or caps
 - Photograph the subject against a plain background
 - High resolution
- ⑪ Certificate of Payment of Application Fee
[Bank Transfer] [Convenience Store Payment] or [Credit Card] only.
Please note that the applicants must bear any additional charges associated with sending the money.

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A: [Bank Transfer]

Fill out the Transfer Application Form, then transfer the fee from the nearest banking facility (excluding the Japan Post Office and Japan Post Bank). Do not use an ATM (automatic teller machine) or internet banking. When you pay, make sure to receive Slip B and Slip C. Attach Slip C (Certificate of Payment) on the back of the designated area of your Application Form. Slip B is your receipt so you must not lose it.

B: [Convenience Store Payment] and [Credit Card]

Please refer to "How to make Payment of Examination Fee at E-shiharai.net."

※ If you are living overseas, we recommend you to pay by [Credit Card].

⑫ Additional documents: may be required, depending on the department to which applicant is applying.

* For these items, applicants must use the official form provided.

4. SELECTION

The Graduate School of Information Science and Technology will make selections following the document screening. In some cases, an oral examination may be held.

5. ADMISSION DATES

The admission dates for postgraduate international research students are October 1, 2021, or April 1, 2022.

6. ENROLLMENT PERIOD

Postgraduate international research students are enrolled for one year. If additional research is necessary, students may apply to the Dean of the Graduate School for an extension of one year (with a maximum of two years of extensions). Applications for extension must be made before the research period concludes.

7. NOTES

(1) All submitted documents must be originals.

Photocopies of certificates without an official seal/stamp from the issuing university are not acceptable.

The official forms should be A4 single-sided, and unstapled.

(2) No application will be accepted unless all required documents are fully and correctly completed.

Following submission, documents will not be returned under any circumstances.

(3) Applicants will be notified of the selection results. Telephone inquiries regarding results will not be accepted. Applicants who pass selection will be notified of admission period, procedures, and documents to prepare. These procedures must be completed within the designated period.

(4) Application fee, admission fee, and tuition are as follows:

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- 1) Application fee: 9,800 yen
- 2) Admission fee: 84,600 yen
- 3) Tuition: 346,800 yen (for one year)

1* The fees indicated above are estimates. If the fees change at the time of admission or while enrolled, the new amounts will apply from the time of the change.

2* The way to pay 2) & 3) will be notified at the same time as the application result.

8. WHERE TO SUBMIT APPLICATIONS & INQUIRIES

Office of International Relations (OIR)

Graduate School of Information Science and Technology (IST)

The University of Tokyo

Engineering Building No. 8, 1F

7-3-1 Hongo, Bunkyo-ku, Tokyo 113-8656, JAPAN

Phone: +81-3-5841-4478

E-mail: istoir.t@gs.mail.u-tokyo.ac.jp

URL: https://www.i.u-tokyo.ac.jp/edu/inter_ex/oir/index_e.shtml

The University of Tokyo has established the “The University of Tokyo Security Export Control Regulations” in accordance with Japan’s “Foreign Exchange and Foreign Trade Act”, and rigorously screens potential international students on the basis of these regulations.

Please be aware that international applicants who fall under any of the conditions set out in said regulations may not receive permission to enroll at the university or may have their research activities restricted.

Details can be obtained from the following website:

Office of Export Control

<https://www.u-tokyo.ac.jp/adm/export-control/ja/rule.html> (Japanese only)

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Application Guide: Postgraduate International Research Students
Graduate School of Information Science and Technology
The University of Tokyo

1. Decide on a research theme.
2. Refer to the Graduate School of Information Science and Technology (IST) website and choose your prospective academic advisor.
The IST consists of the following six departments: Computer Science, Mathematical Informatics, Information Physics and Computing, Information and Communication Engineering, Mechano-Informatics, and Creative Informatics.
3. Contact your prospective academic advisor directly via email. When you do, explain your current research at your university and the research you would like to conduct at the University of Tokyo in detail. Include your official transcript(s), your graduation/completion certificate, your recommendation letter, and CV with your email.
4. After obtaining informal acceptance from the faculty member under whose supervision you would like to research, contact OIR for the application package, which includes the “Application for Admission as a Postgraduate International Research Student” form.
5. Prepare all the documents described in section 3 of “October 2021 or April 2022 Entry: Application Information” and submit them to OIR within the application period (applications will not be accepted unless all required documents are fully and correctly completed; in some cases an oral examination may be held).
6. After submission, follow the instructions given by the prospective advisor or OIR.

NOTES

- (1) Applicant should have at least basic Japanese language proficiency before arriving, or should make an effort to obtain a level of Japanese required for daily life and research in Japan.
- (2) The University of Tokyo does not offer scholarships for postgraduate international research students. Most the scholarships offered by private foundations are available only to students in degree programs; research students are ineligible.
- (3) Due to limited availability, the university cannot provide accommodation for all international students. Average monthly expenses for international students in Japan are between ¥40,000 and ¥70,000 for housing, between ¥70,000 and ¥100,000 for food and other living expenses, and some additional money for transportation expenses, etc. Applicants must ensure they are financially prepared to come to Japan.
- (4) If looking for financial aid from the government of Japan, please inquire at the Japanese Embassy in your home country about Monbu-Kagakusho (MEXT; Ministry of Education, Science, Culture, Sports and Technology) government scholarships before coming to Japan.