



APPLICATION CHECKLIST

for Special Admission (September 2020 Enrollment)

Applicant's Full Name: _____

☐ **Application Form** (Form 3)

☐ **Academic Transcripts** (Undergraduate course and Master's course, as much as available)
Transcripts submitted must be official and in English or Japanese (otherwise add a translation).

☐ **Grading Coefficient Calculation Table** (Form 4, filled with your grades)

☐ **Graduation Certificate** (or certificate of expected graduation date, or current enrollment)

☐ **Language Certificate** (Choose document type from (i) to (iii): _____)

In case that the official score is directly send from Educational Testing Service to IST, please use the following institution and department code.

Institution Code: 8445 Department Code: 99

☐ **Summary of Past Research and Current Status of Thesis Writing** (in English)

☐ **List of Publications** (including bachelor / master theses)

☐ **Copies of the Representative (no more than 3) Papers**, if applicable (in English)

☐ **Summaries of the Representative Papers** (one A4 page for each paper)

☐ **Research Plan** (3-4 pages for master's course and 5-10 pages for doctoral course)

☐ **Letter(s) of Recommendation**

One from current supervisor or those who are familiar with applicant's scientific work.

To obtain support (A1) or (A2), you need to submit an additional letter from current dean or president, with hand-written signature, addressed to Prof. Makoto Gonokami, President of the University of Tokyo.

☐ **Copy of Passport**

☐ **Conditional Acceptance from Prospective Supervisor** (Form 5 signed by supervisor)

☐ **This Check List**

☐ **Other** (if applicable)