The Postgraduate International Research Student (Daigakuin Gaikokujin Kenkyusei) program is intended for non-Japanese students interested in conducting research into a specific subject under the supervision of a faculty member at the Graduate School of Information Science and Technology. This program does not grant any degrees or certifications.

1. REQUIREMENTS FOR ELIGIBILITY

Individuals who may enter the Graduate School of Information Science and Technology as a postgraduate international research student should have non-Japanese citizenship and meet one of the following conditions.

(1) Those who have completed, or are expected to complete 16 years of formal education in a country other than Japan by September 30, 2023. (Note 1)

(2) Those who have obtained a degree equivalent to that of a bachelor's degree, or are expected to obtain such a degree by September 30, 2023, from a foreign university or other foreign institution (limited to those whose comprehensive status of education and research activities have been assessed by the government of said foreign country or a related organization), having completed a program with a completion period of 3 years or more. (Note 1)

(3) Those whom the Graduate School of Information Science and Technology has recognized as having academic abilities that are at least equivalent to Requirement (1) above.

(Note 1) Requirements (1) and (2) above include the case of having completed a correspondence program provided by a foreign school of said country while residing in Japan.

(Note 2) If requesting April 2024 admission, please replace “September 30, 2023” with “March 31, 2024” in the Requirements for Eligibility (1) and (2) above.

2. PERIOD OF APPLICATION

<table>
<thead>
<tr>
<th>Admission</th>
<th>Period of Application</th>
<th>Result Notifications</th>
</tr>
</thead>
<tbody>
<tr>
<td>October 2023</td>
<td>Mon, April 24, 2023 to Fri, May 12, 2023, 17:00 (JST)</td>
<td>Middle of July 2023</td>
</tr>
<tr>
<td>April 2024</td>
<td>Mon, October 23, 2023 to Fri, November 10, 2023, 17:00 (JST)</td>
<td>Late January 2024</td>
</tr>
</tbody>
</table>

*Late applications will not be accepted.*
This document is a translation from the official Japanese version.

3. APPLICATION PROCEDURES

Applicants must first choose a faculty member at the Graduate School of Information Science and Technology as their preferred academic supervisor. Before starting the application process, the applicant must contact his/her preferred academic supervisor and obtain the approval for supervision. The applicant should then submit the documents indicated in (2) below.

(1) Application Submission Method

The application form for admission should be created using the WEB application system. In addition, all documents required for your application should be converted to PDF and uploaded to the WEB application system. Go to the WEB application system from the graduate school web page.

(https://www.i.u-tokyo.ac.jp/edu/entra/research_students_e.shtml)

If you do not receive an email confirming your application by Friday, May 19, 2023 (or Friday, November 17, 2023), please contact us by email at the address below.

(Office of International Relations, Graduate School of Information Science and Technology: istoir.t@gs.mail.u-tokyo.ac.jp)

(2) Application Documents

All documents should be created in Japanese or English.

<table>
<thead>
<tr>
<th>No.</th>
<th>Document</th>
<th>Remarks</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Application form</td>
<td>This will be automatically uploaded to your My Page through the WEB application system when you finish entering the required information.</td>
</tr>
<tr>
<td>2</td>
<td>Research plan (Form 2)</td>
<td>Use the prescribed format. (Form 2)</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Describe your motivation and research plan.</td>
</tr>
<tr>
<td>3</td>
<td>Certificate of Graduation and Degree from the previous university</td>
<td>Upload a copy of the original to the WEB Application System. The original paper document must be submitted at the time of enrollment procedures. The conferred degree must be specified in the document. Those who have not yet graduated are required to submit a certificate of expected graduation.</td>
</tr>
<tr>
<td>4</td>
<td>Academic transcripts from the previous university</td>
<td>Upload a copy of the original verifying the applicant’s undergraduate performances to the WEB Application System. The original paper document must be submitted at the time of enrollment procedures. Those who are expected to graduate should submit the academic</td>
</tr>
</tbody>
</table>
This document is a translation from the official Japanese version.

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<table>
<thead>
<tr>
<th></th>
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</thead>
<tbody>
<tr>
<td>3</td>
<td>transcripts issued within two months before applying. Those who have graduated should submit the final academic transcripts issued after the graduation date.</td>
</tr>
<tr>
<td>5</td>
<td>Recommendation letter</td>
</tr>
<tr>
<td>6</td>
<td>Proof of acceptance from prospective supervisor (email, etc.)</td>
</tr>
<tr>
<td>7</td>
<td>Passport copy</td>
</tr>
<tr>
<td>8</td>
<td>Receipt for Examination Fee (9,800 yen)</td>
</tr>
<tr>
<td>9</td>
<td>Certificate of residence</td>
</tr>
<tr>
<td>10</td>
<td>Others</td>
</tr>
</tbody>
</table>

※Precautions when paying the examination fee

[Bank Transfer] [Convenience Store Payment] or [Credit Card] only.
Please note that the applicants must bear any additional charges associated with sending the money.

A: [Bank Transfer]

Fill out the Transfer Application Form, and then transfer the fee from the nearest banking facility (excluding the Japan Post Office and Japan Post Bank). Do not use an ATM (automatic teller machine) or internet banking. When you pay, make sure to receive Slip B and Slip C and hand in Slip C (Certificate of Payment) by PDF as “08 Receipt.pdf”. Slip B is your receipt so you must not lose it.

B: [Convenience Store Payment] or [Credit Card]

Please refer to "How to make Payment of Examination Fee at E-shiharai.net."
※ If you are living overseas, we recommend you pay by [Credit Card].

3
4. **SELECTION**

Successful applicants will be selected by evaluating the submitted documents. Oral examinations may also be conducted.

5. **ADMISSION DATES**

The admission date for postgraduate international research students is October 1, 2023, or April 1, 2024.

6. **ENROLLMENT PERIOD**

Postgraduate international research students are enrolled for one year. If additional research is necessary, students may apply to the Dean of the Graduate School for an extension of one year (the total enrollment period may not exceed two years). Applications for extension must be made before the research period concludes.

7. **NOTES**

1. Of the documents to be submitted, the originals of 3. (2) ③ Graduation certificate and ④ Academic transcript must be submitted at the time of admission. (Copies will not be accepted.) In addition, we will not accept copies of certificates if an official seal/stamp from the issuing university is not on them.

2. Applications will not be accepted if the specified documents are not submitted by the application deadline indicated above. In particular, if 3. (2) ⑥ Proof of acceptance from prospective supervisor (email, etc.) is not submitted, the application will be rejected.

3. Applicants will be notified of the selection results. Telephone inquiries regarding results will not be accepted. Applicants who pass selection will be notified of the admission period, procedures, and documents to prepare. These procedures must be completed within the designated period.

4. Examination fee, admission fee, and tuition are as follows:

   1) Examination fee: 9,800 yen
   2) Admission fee: 84,600 yen
   3) Tuition: 346,800 yen (for one year)

   1* The fees indicated above are estimates. If the fees change by the time of admission or while enrolled, the new amounts will apply from the time of the change.

   2* The way to pay 2) Admission fee and 3) Tuition will be notified when the enrollment procedure is sent.

5. Non-Japanese applicants must obtain a visa permitting admission to a Japanese graduate school, as stipulated in the “Immigration Control and Refugee Recognition Act (Law No. 319, 1951),” by the time of enrollment procedures.

6. The Certificate of Eligibility (CoE) applied for as a postgraduate international research student can only be used to enroll as a postgraduate international research student. If you will be enrolling as a regular student, a new Certificate of Eligibility (CoE) needs to be obtained.
(7) Personal information disclosed through the application process, including the applicant’s name and address, will be used for: 1) applicant screening (application processing and screening); 2) admission notification; and 3) enrollment procedures. For those enrolled at this school, the above personal information will also be used for: 1) administration procedures (student registration, academic records, etc.); 2) student support (health management, employment support, applications for scholarships and exemptions from tuition, use of libraries, etc.); and 3) collection of tuition.

(8) Those who make any false statements in their personal history, application, and/or in any other accompanying forms, statements or documents may have their admission rescinded even after being admitted.

(9) Submitted documents and paid examination fee will not be returned under any circumstances.

(10) The University of Tokyo has established “The University of Tokyo Security Export Control Regulations” in accordance with Japan’s “Foreign Exchange and Foreign Trade Act”, and rigorously implements security export control for potential students before and after their enrollment on the basis of these regulations. In particular, pre-enrollment screenings are mandatory for all international students and also for Japanese students in certain circumstances.

Please be aware that applicants who fall under any of the conditions set out in the Act may not receive permission to enroll at the university or may have their research activities restricted after their enrollment.

8. INQUIRIES

Office of International Relations (OIR)
Graduate School of Information Science and Technology (IST)
The University of Tokyo
Engineering Building No. 8, 1F
7-3-1 Hongo, Bunkyo-ku, Tokyo 113-8656, JAPAN
Phone: +81-3-5841-4478
E-mail: istoir.t@gs.mail.u-tokyo.ac.jp
Application Guide: Postgraduate International Research Students
Graduate School of Information Science and Technology
The University of Tokyo

1. Decide on a research theme.
2. Refer to the Graduate School of Information Science and Technology (IST) website and choose your prospective academic advisor.
   The IST consists of the following six departments: Computer Science, Mathematical Informatics, Information Physics and Computing, Information and Communication Engineering, Mechano-Informatics, and Creative Informatics.
3. Contact your prospective academic advisor directly via email. When you do, explain your current research at your university and the research you would like to conduct at the University of Tokyo in detail. Include your official transcript(s), your graduation/completion certificate, your recommendation letter, and CV with your email.
4. After obtaining informal acceptance from the faculty member under whose supervision you would like to research, please upload a copy of the e-mail that proves the acceptance at the time of online application.
5. Prepare all the documents described in section 3 of “October 2023/April 2024 Enrollment: Application Information” and submit them within the application period (applications will not be accepted unless all required documents are fully and correctly submitted; in some cases an oral examination may be held).
6. After submission, follow the instructions given by the prospective advisor or OIR.

*NOTES*
(1) Applicant should have at least basic Japanese language proficiency before arriving or should make an effort to obtain a level of Japanese required for daily life and research in Japan.
(2) The University of Tokyo does not offer scholarships for postgraduate international research students. Most of the scholarships offered by private foundations are available only to students in degree programs; research students are ineligible.
(3) Due to limited availability, the university cannot provide accommodation for all international students. Average monthly expenses for international students in Japan are between ¥60,000 and ¥80,000 for housing, between ¥80,000 and ¥100,000 for food and other living expenses, and some additional expenses. Therefore, applicants must ensure they are financially prepared to come to Japan.
(4) If looking for financial aid from the government of Japan, please inquire at the Japanese Embassy in your home country about Monbu-Kagakusho (MEXT; Ministry of Education, Science, Culture, Sports and Technology) government scholarships before coming to Japan.