

Handling of Personal Information

The University of Tokyo takes great care in proper protection of personal information by establishing the management structure and rules to handle the personal information it collects. The personal information such as students' names, addresses, etc., collected by the Graduate School of Information Science and Technology at the University of Tokyo, for their enrollment procedures, shall be used only for the students' study and research purposes. We appreciate your understanding and cooperation.

1. Purpose of Use

The personal information submitted by students of IST is to be used only for the following purposes:

- Student registration, Course registration, Grade registration
- Student identification, Contact (e.g.: When students lose their student ID cards, the personal information [including their photo data] they submitted is used to confirm their identities.)
- To issue certificates (Enrollment Certificate, Academic Transcript, Certificate of Commute, etc.)
- Library use
- To manage students' health
- To manage students' tuition fee payments
- To inquire for documents submitted by students
- To inform a student's family members when the student gets involved in an incident, an accident, or gets injured on campus
- To generate statistical data
- To inform students about activities related to the University of Tokyo

2. Providing of Personal Information to a Third Party

The University of Tokyo shall not provide the collected personal information to a third party without consent except in the case of administrative organizations requesting it for legal reasons.

3. If you have any questions regarding the handling of personal information by UTokyo, please contact the following office:

Office of Graduate School of Information Science and Technology, the University of Tokyo

TEL: 03-5841-7926 / E-mail: johoriko.t@gs.mail.u-tokyo.ac.jp

Dean, the Graduate School of Information Science and Technology, the University of Tokyo