*This document is a translation from the official Japanese version.*

ADMISSION APPLICATION PROCEDURE FOR April 2017
**POSTGRADUATE INTERNATIONAL RESEARCH STUDENTS OF**
**THE GRADUATE SCHOOL OF INFORMATION SCIENCE AND TECHNOLOGY**
**THE UNIVERSITY OF TOKYO**

A Postgraduate International Research Student (**Daigakuin-Gaikokujin-Kenkyusei**) is a non-degree-pursuing student who studies a specific subject under the supervision of a faculty member of the Graduate School.

## 1. ADMISSION ELIGIBILITY REQUIREMENTS

Application is limited to those of non-Japanese nationality. Those with Japanese citizenship are not eligible for application.

(1) Applicants who have completed, or who are expected to complete a 16-year formal education in a country other than Japan, by March 31, 2017.

(2) Applicants who have completed a 15-year formal education in a country other than Japan, or the equivalent through correspondence courses provided by a school in a foreign country while residing in Japan, and with excellent school records as recognized by the Graduate School of Information Science and Technology, The University of Tokyo.

(3) Those who have received or are expected to receive, by March 31, 2017, a bachelor's degree or an equivalent, by completing a course that requires at least three years for completion (Note 1) from a foreign university or a foreign school(Note 2).

(4) Applicants who the University of Tokyo recognizes as having academic abilities that are at least equivalent to university graduates.

(Note1) This includes completing a correspondence course of a foreign school while being resident in Japan; and completing a course of an educational institution specified by the school education system of a foreign country and designated by the Minister of Education, Culture, Sports, Science and Technology.

(Note 2) It must be designated by the Minister of Education, Culture, Sports, Science and Technology, as an institution whose educational activities have undergone an evaluation by the government of its country or an agency permitted by a relevant organization or whose educational activities have an equivalent quality.

## 2. PERIOD OF APPLICATION

| Admission | Period of Application* | Result Notifications |
|---|---|---|
| *April 2017* | *from November 1, 2016 to November 30, 2016* | *Middle of January 2017* |

*All application documents must arrive at the Graduate School on or before the last day of the period.

## 3. APPLICATION PROCEDURE

Applicants must first choose a faculty member of the Graduate School of Information Science and Technology as their preferred academic supervisor. Before starting the application process, the applicant needs to contact this preferred academic supervisor and obtain that person's approval. The applicant will then submits the following documents to the Office of International Relations of the Graduate School. The submitted documents will not be returned for any reason. Even if application documents are sent by registered mail, they still must arrive on or before the last day of the applicable period of application.

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\<Documents to Submit\>
(1) *Application for Admission as a Postgraduate International Research Student form.
(2) *Statement of Research Plan.
(3) Official graduation certificate issued directly by the university or college attended.
(4) Official academic transcript issued directly by the university or college attended.
(5) Letter of recommendation either from a department chairman or faculty advisor of the university or college attended in either Japanese or English. This must be signed and dated within six months prior to the application deadline (the last day of the applicable period of application).
(6) *Declaration of Proficiency in Japanese.
(7) *Plan of Student Life in Japan.
(8) Certificate of Residence issued within three months prior to the application deadline. (Only applies to applicants residing in Japan. This can be obtained at City Hall. A copy of the applicant's Alien Registration Card is not acceptable).
(9) Additional documents required by the department to which applicant is applying.
Note) "*" indicates that an official form specified by the school must be used.

## 4. SELECTION

The department will make selection on the basis of the documents submitted. The final decision will be made by the Graduate School of Information Science and Technology. In some cases an oral examination may be held.

## 5. ADMISSION DATES

The admission date for Postgraduate International Research Students is April 1, 2017.

## 6. PERIOD OF ATTENDANCE

Postgraduate International Research Students are initially registered for *one year, but students may apply for extensions of one year, up to a maximum duration of three years.*

## 7. NOTES

(1) All submitted documents must be originals.
Photocopies of certificates without an official seal/stamp from the issuing university are not acceptable.
(2) No application will be accepted unless all required documents are both fully and correctly completed.
(3) Applicant will be notified of the selection results by postal mail. Applicants who receive an official admission notification should carry out the required enrollment procedures, including payment of admission fees and submission of admission documentation, in accordance with instructions that will be forwarded at that time. Inquiries regarding results by phone, fax or e-mail are unable to be answered.
(4) Fees for admission as a Postgraduate International Research Student
- Application fee: 9,800 yen
- Admission fee: 84,600 yen
- Annual tuition fees: 346,800 yen for one year
*The fees indicated above are probable estimates. If the amounts are amended by the time of admission or during enrollment, the new amounts will apply from the time of the amendment.*

## 8. WHERE TO SUBMIT APPLICATIONS

Office of International Relations

Graduate School of Information Science and Technology（IST）

The University of Tokyo

Engineer Building No.8, 1F

7-3-1 Hongo, Bunkyo-ku, Tokyo 113-8656, JAPAN

Phone:　+81-3-5841-4478

URL:　　http://www.i.u-tokyo.ac.jp/index_e.shtml

## 9. INQUIRIES

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|---|---|
| Department of Computer Science | Phone:　+81-3-5841-4111 |
| Department of Mathematical Informatics | Phone:　+81-3-5841-6888 |
| Department of Information Physics and Computing | Phone:　+81-3-5841-6888 |
| Department of Information and Communication Engineering | Phone:　+81-3-5841-6711 |
| Department of Mechano-Informatics | Phone:　+81-3-5841-6302 |
| Department of Creative Informatics | Phone:　+81-3-5841-6888 |