

AY 2019 Admission Guide: Master's Program Graduate School of Information Science and Technology The University of Tokyo

Entrance time: September 2018 or April 2019

Education and Research Goals

The education and research goals at this graduate school are to provide an environment where students can master their systematic knowledge of information science and technology, and to foster individuals who will act as leaders in research and development through the pursuit of the scientific method, thereby contributing to the further development of this field.

Prospective Students

Those who have mastered the fundamentals of information science and technology, have a capacity for international activities, and are motivated to solve unexplored problems to create the future.

1. Requirements for Eligibility

- (1) Those who have completed, or are expected to complete by March 31, 2019, a bachelor's degree at a Japanese university. ^{*1*5}
- (2) Those who have completed, or are expected to complete by March 31, 2019, sixteen (16) years of formal education in a country other than Japan. ^{*2*5}
- (3) Those who have been conferred a degree equivalent to that of a bachelor's degree or are expected to be conferred on or before March 31, 2019 from a foreign university or other foreign institution (limited to those whose comprehensive status of education and research activities have been assessed by the government of the said foreign country or a related organization), having completed a program with a completion period of 3 years or more. ^{*2*5}
- (4) Those recognized by the Minister of Education, Culture, Sports, Science and Technology or those who have graduated or are expected to graduate by March 31, 2019 from an educational institution designated by the Minister. ^{*3*5}
- (5) Those on whom a bachelor's degree has been conferred or is expected to be conferred by March 31, 2019, by the National Institution for Academic Degrees and Quality Enhancement of Higher Education (NIAD). ^{*5}
- (6) Those aged twenty-two (22) years or older as of March 31, 2019, whom the Graduate School of Information Science and Technology, The University of Tokyo recognizes as having academic abilities equal to or greater than Japanese university graduates, based on individual assessments of eligibility for admission. ^{*1*4*5}

*1 Japanese universities mentioned in Eligibilities (1) and (6) above are universities within the boundaries of Japan and as prescribed in Article 83 of the School Education Law.

*2 Eligibilities (2) and (3) above includes the case of having completed a correspondence program provided by a foreign school of said country while residing in Japan.

*3 Those as mentioned in Eligibility (4) above refers to any who have graduated from the following schools or educational institutions.

This document is a translation from the official Japanese version.

- The Japan branch of a foreign school as designated by the Minister of Education, Culture, Sports, Science and Technology.
- Specialized training college designated by the Minister of Education, Culture, Sports, Science and Technology (limited to programs where the program duration is at least 4 years and which satisfies standards determined by the Minister)
- Universities under the old university ordinances, or higher educational institutions (daigakko) under the national/provincial/independent administrative agency ordinances

*4 1) Those mentioned in Eligibility (6) above refers to those who do not fall into any of the Eligibilities (1) through (5) above but have graduated from an educational institution equivalent to a 4-year university, and whom this graduate school has recognized, through individual screening of entrance qualifications, as having abilities that are at least equivalent to those who have graduated from a Japanese university.

2) Those who wish to apply based on Eligibility (6) above must submit all the documents specified by this graduate school by Friday, June 8, 2018 for the Summer Entrance Examinations, and by Friday, November 16, 2018 for the Winter Entrance Examinations as the eligibility for application is confirmed individually in advance by document screening. Please inquire the administrative department of the graduate school (ref. item 10 below) in advance about the eligibility for application and the documents to be submitted.

3) Those who are recognized as having abilities that are at least equivalent to those who have graduated from a Japanese university through screening of entrance qualification will be permitted to apply and take the entrance examination.

*5 Some departments allow admissions in September 2018 in addition to admissions in April 2019. Applicants desiring September 2018 entry should contact the Administration Office of the applicable department in advance and indicate this preference on the application form.

If requesting September 2018 admission, please replace “March 31, 2019” with “September 20, 2018” in the Requirements for Eligibility (1) to (6) above. Applications from those who satisfy the Requirements for Eligibility (1) to (6) from September 21 to September 30, 2018 may also be admitted. Please contact the Graduate School of Information Science and Technology Admission Office prior to application.

2. Screening Process

Screening of the applicants for admission will be conducted comprehensively and will take into account the written examination, oral examinations, and application documents submitted by the applicants.

3. Examination Schedules and Locations

(1) Examinations are held twice a year: Summer Entrance Examinations and Winter Entrance Examinations. Summer Entrance Examinations will be held in each department: Computer Science; Mathematical Informatics; Information Physics and Computing; Information and Communication Engineering; Mechano-Informatics; and Creative Informatics.

Winter Entrance Examinations will be held in: the Department of Computer Science, the Department of Information and Communication Engineering, and the Department of Creative Informatics.

(2) Summer Examinations

Summer Examinations will be held over eight days, from Monday, August 20 through Monday, August 27, 2018. For details on schedules and locations, refer to the “Admission Guide” for each individual department.

(3) Winter Examinations

Winter Examinations will be held between late January and mid-February, 2019. For details on schedules and locations, refer to the “Admission Guide” for the Department of Computer Science, the Department of Information and Communication Engineering, or the Department of Creative Informatics.

4. Examination subjects and expected number of students for each department

The table below shows the examination subjects and other details for the Summer Entrance Examinations. For details on the test subjects for both the Summer and Winter Entrance Examinations, check the Admission Guide for each individual department.

Department Name	Written examination subjects			Oral examination	Expected number of students
	General education subjects	Foreign languages	Specialized subjects		
Department of Computer Science	Mathematics Applicants will be required to solve three problems testing basic mathematical abilities required for basic studies of information science and technology. The problems will be in the following three fields: (1) linear algebra; (2) analysis (differential/integral calculus, ordinary differential equations, etc.); and (3) probability / statistics.	English TOEFL scores will be used. No written examinations will be given.	Computer Science	Computer Science	27
Department of Mathematical Informatics			Mathematical Informatics	Mathematical Informatics	25
Department of Information Physics and Computing			Information Physics and Computing	Information Physics and Computing	25
Department of Information and Communication Engineering			Information and Communication Engineering	Information and Communication Engineering	28
Department of Mechano-Informatics			Mechano-Informatics	Mechano-Informatics	24
Department of Creative Informatics			Mathematics or Programming	Creative Informatics	Creative Informatics

Notes:

- 1) Oral examinations are based on written examination subjects.
- 2) Applicants for the Department of Mathematical Informatics, the Department of Information Physics and Computing, and the Department of Creative Informatics may take examinations in specialized subjects from some of the other departments. Please refer to the Admission Guide for the department in question.
- 3) TOEFL scores submitted in lieu of English examinations should be submitted as one Official Score Report. For details on submission methods and other procedures, refer to the “2019 Guidelines for Submission of TOEFL Test Scores;

Graduate School of Information Science and Technology, The University of Tokyo” attached to this brochure.

5. Application Procedures

- (1) Applications must be sent via postal mail. Use registered mail and include all documents for submission in the designated envelope.
- (2) Submission Period
 - 1) Summer Examinations

Applications are accepted from Thursday, June 21 through Wednesday, June 27, 2018. (Applications will only be considered valid, however, if they are postmarked no later than Wednesday, June 27 and arrive no later than Friday, June 29, 2018.)
 - 2) Winter Examinations

Applications are accepted from Monday, December 10 through Wednesday, December 12, 2018. (Applications will only be considered valid, however, if they are postmarked no later than Wednesday, December 12 and arrive no later than Friday, December 14, 2018.)
- (3) Send applications to: The University of Tokyo, Graduate School of Information Science and Technology,
Admissions Office
7-3-1 Hongo; Bunkyo-ku, Tokyo 113-8656
Tel: 03-5841-7926

6. Application Documents

Documents, etc.	Who should submit	Notes
Application Form (official form)	All applicants	Attach three (3), color photographs taken within three months of application submission.
Academic Transcripts	All applicants	Submit original copies verifying the applicant’s undergraduate performances (including liberal arts courses).
TOEFL Score Submission Form (official form)	All applicants	For details on how to submit the TOEFL Score Submission Form and TOEFL Official Score Reports, refer to the enclosed “2019 Guidelines for Submission of TOEFL Test Scores; Graduate School of Information Science and Technology, The University of Tokyo.”
Research Plan	Applicants who are government officials and plan to remain on the job while enrolled.	Summarize the research plan in about four (4) pages (A4-size, any format).

Examination Fees	All applicants (except for international students on scholarships from the Japanese government (Ministry of Education, Culture, Sports, Science and Technology, MEXT). Note, however, that applicants must submit proof of their status as MEXT scholarship recipients, except for those currently enrolled at the University of Tokyo (including research students)).	30,000 yen. Payment must be made by bank transfer, by credit card, or at a convenience store. In addition, please note that applicants are to bear any additional charges associated with sending the money. ①For bank transfers: Fill out all required information on the official bank transfer form. Make the bank transfer from a financial institution (excluding the Japan Post Office and Japan Post Bank). Do not use an automatic teller machine or internet/telephone banking. When making the bank transfer, be sure to obtain the bank transfer receipt (Form B) and Bank Transfer Reception Certificate (Form C). Affix Form C onto the designated space on the back of the official Entrance Application Form (Primary Copy). Be sure to store the bank transfer receipt (Form B) in a safe place. ②For payment at a convenience store or payment by credit card: Please refer to the attached “How to make a payment at a convenience store or by credit card,” by the Graduate School of Information Science and Technology.
Three self-addressed envelopes (official envelopes)	All applicants	Indicate the applicant's correct ZIP code, mailing address, name and department of preference. Affix 372 yen stamp on "Examination admission card" envelope only. If the address is outside of Japan, enclose necessary amount of IRCs. (See note 2)
Diploma or Certificate of Graduation from the last university attended	Applicants who have already graduated from a university. (Those who have not yet graduated are not required to submit)	Submit a certified copy. The conferred degree must be specified in the document.
Declaration of proficiency in Japanese (official form)	Non-Japanese applicants Except for those who have graduated (or will graduate) from a Japanese university.	Fill out the official form.
Other	Relevant applicants	In some departments, documents other than those indicated above may be required. Refer to the Admission Guide for the department in question.

(Note 1) All certificates, documents, and other materials written in languages other than Japanese or English must have a Japanese translation attached.

(Note 2) IRC, International Reply Coupons, can be purchased at post offices worldwide. Enclose the following number of IRCs depending on the recipient's address: Asia= 11; Oceania / North America / Middle America / Middle East= 16; Europe= 17; South America / Africa= 19.

7. Admission Notification and Enrollment Procedures

(1) Summer Examinations

1. The admission list will be posted on the School of Information Science and Technology bulletin board at approximately 3 p.m. on Monday, September 3, 2018.
2. Every applicant will receive an official notification of admission/rejection in early September 2018.

(2) Winter Examinations

1. The admission list will be posted on the School of Information Science and Technology bulletin board at approximately 3 p.m. on Friday, February 15, 2019.
2. Every applicant will receive an official notification of admission/rejection in late February 2019.

(3) Applicants who have received official admission notification should carry out the required enrollment procedures (i.e. payment of admission fees and submission of admission documentation) by following the enrollment instructions delivered with the notification. For entry in September 2018, these procedures must be completed on Thursday, September 13 or Friday, September 14, 2018; and for entry in April 2019 these procedures must be completed between Wednesday, March 6 and Friday, March 8, 2019. Failure to complete the enrollment procedures within the designated period will be considered cancellation of admission.

(4) Those who are admitted for a September 2018 entry will receive official admission notification and enrollment instructions in early September 2018.

(5) Admission costs (estimated amounts for 2019)

These fees are waived for international students on scholarships from the Japanese government (Ministry of Education, Culture, Sports, Science and Technology).

1. Admission fee: 282,000 yen (estimated)
2. Tuition, First term: 267,900 yen (Annual amount: 535,800 yen) (estimated)

(Note 1) Individuals enrolling in September will pay 312,550 yen (covering fees from September to March, 7 portions out of 12), and in accordance with the standard period of study and expected completion, will pay 223,250 yen (covering March to August, 5 portions out of 12).

(Note 2) The fees indicated above are estimates. If the amounts are amended by the time of admission or during enrollment, the new amounts will apply from the time of the amendment.

8. Financial Support for Students

Please refer to the URL below for details.

http://www.i.u-tokyo.ac.jp/edu/inter_ex/oir/financial-support/

9. Important Notes

- (1) Applicants may not apply to two or more departments in the School of Information Science and Technology at the same time.

Applicants who have already passed the Summer Entrance Examinations for the School of Information Science and Technology cannot apply for the Winter Entrance Examinations without first declining Summer enrollment.

Also, applicants cannot be enrolled in other universities or other schools at the University of Tokyo while also enrolled in the School of Information Science and Technology.

- (2) Applications will not be accepted if the specified documents are not completed by the submission deadline indicated above. Submission methods for TOEFL test scores are as indicated in the enclosed “2019

Guidelines for Submission of TOEFL Test Scores; Graduate School of Information Science and Technology, The University of Tokyo.” After the application process is complete, no changes to the documents will be accepted and there will be no refund of examination fees, under any circumstances.

- (3) An examination admission card will be delivered to every applicant by postal mail.
 1. For Summer Entrance Examinations, if the examination admission card does not arrive by Friday, July 20, 2018, contact the School of Information Science and Technology Admissions Office (ref. Item 10 below) for instructions on taking the examination.
 2. For Winter Entrance Examinations, if the examination admission card does not arrive by Tuesday, January 8, 2019, contact the School of Information Science and Technology Admissions Office (ref. Item 10 below) for instructions on taking the examination.
- (4) Applicants with physical disabilities may be provided with special care/assistance during examinations and after enrollment. Those who require this type of support should contact the School of Information Science and Technology Admissions Office (ref. item 10 below) when submitting the application.
- (5) Non-Japanese applicants must obtain a visa permitting admission to a Japanese graduate school, as stipulated in the “Immigration Control and Refugee Recognition Act (Law No. 319, 1951),” by the time of enrollment procedures.
- (6) Employees of the government, a company, or other corporation wishing to be enrolled at this graduate school while remaining on the job must submit a letter of approval (any format acceptable) from the head of the organization in question as a part of the enrollment procedure, indicating his or her intent to ensure the student’s dedication to studies during enrollment.
- (7) Under some circumstances, the application procedures, examination dates, and other details may be subject to change.
- (8) After the application process is complete, no documents will be returned, under any circumstances.
- (9) After the enrollment procedure is complete, the admission fee will not be refunded under any circumstances.
- (10) Personal information disclosed through the application process, including the applicant’s name and address, will be used for: 1) applicant screening (application processing and screening); 2) admission notification; and 3) enrollment procedures. For those enrolled at this school, the above personal information will also be used for: 1) administration procedures (student registration, academic records, etc.); 2) student support (health management, employment support, applications for scholarships and exemptions from tuition, use of libraries, etc.); and 3) collection of tuition.
- (11) Results from entrance examinations may be used for the purpose of improving either entrance procedures or overall education at this university.
- (12) Those who make any false statements in their personal history, application, and/or in any other accompanying forms, statements or documents may have their admission rescinded even after being admitted.
- (13) In case of an unexpected situation such as a natural disaster, please note that information related to entrance examination will be offered on the Graduate School of Information Science and Technology website.

10. Contact information

The University of Tokyo,
Graduate School of Information Science and Technology;
Admissions Office
7-3-1 Hongo; Bunkyo-ku, Tokyo 113-8656 JAPAN
Tel: +81-3-5841-7926
Office hour: 9:00am-5:00pm except Saturday, Sunday, and holidays

This document is a translation from the official Japanese version.

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URL: <http://www.i.u-tokyo.ac.jp/>

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